

MINUTES OF DEPUTY DIRECTOR (SUPPORT)

STAFF MEETING

14 November 1956

1. An analysis of training of personnel in the DD/S Components reveals that we are not reaching the Agency objective of having five per cent of the total man-hours of on-duty staff personnel participating in training. Only one office reached the five per cent figure during the first quarter of Fiscal Year 1957. The DD/S Components must do better in the future, and each Office Head should initiate action to schedule the necessary number of personnel into training without adversely affecting the current office work load.

2. Colonel White called attention to the memoranda written 13 November 1956 to the Office Heads from the Assistant Deputy Director (Support) relative to rescinding old type Regulations by cancellation or rewriting into new type Regulations. It is urged that prompt action be taken by the respective offices to rescind the CFR's, CIA Regulations and the last OSO Regulation, since it has been over three years since we initiated a new Regulation Series.

3. The next DD/S Luncheon Meeting will be held on 19 December 1956.

4. Several claims have been approved by the Deputy Director (Support) which were first presented by the Inspector General as a result of an employee petitioning the Inspector General for assistance because an Administrative Officer or employee of a support office had advised the claimant that strict application of Regulations did not extend to his specific claim. It is apparent that justifiable and reasonable claims based on a security, moral, or equity basis (though Regulations do not cover the case) should be submitted through established channels to the Deputy Director (Support) before making an unequivocal turn-down which might subsequently be appealed. It is recognized that Regulations cannot cover every case and some judgment should be exercised when unusual conditions might support a favorable decision.

5. Colonel White outlined in greater detail many of the specific problems revealed by his recent Far East trip. Mr. [redacted] were designated as the contact officers in the Office of the Deputy Director (Support) on the items discussed, and the action requested of the several Office Chiefs should be coordinated through those officers.

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6. The meeting adjourned at 1225 hours.